

City of Sumter



JOB ANNOUNCEMENT

Cashier Utility Finance

Job Purpose: Under general supervision, performs cash collection duties and provides service to new and existing customers.

Minimum Qualifications: High school diploma or GED with 1-3 years billing/accounting work experience, or any equivalent combination of training and experience. Must be customer service orientated and possess the ability to work in a fast pace environment. Must have excellent written and verbal communication skills.

Deadline to Apply: **Open until filled**

Mail resume with cover letter and application from www.sumtersc.gov
to:

City of Sumter Human Resources
PO Box 1449
Sumter, SC 29151